LAKE MUNMORAH HIGH SCHOOL
BRING YOUR OWN DEVICE (BYOD) STUDENT AGREEMENT

Students must read and sign the BYOD Student Agreement in the company of a parent or caregiver unless otherwise directed by the principal.

BYOD Basic Requirements:
- **Student must be enrolled at Lake Munmorah High School**
- **Device must have:**
  - WiFi with 5 GHz capability – WiFi with ‘N’ capability (we support 2.4GHz & 5GHz)
  - a minimum 7-inch (18cm diagonal) display screen size
  - appropriate productivity applications such as
    - Web browser
    - Office applications with word processing, spreadsheet and powerpoint capability
  - a camera, microphone and speaker
  - at least 16GB of storage or additional expandability

I agree that I will abide by the Lake Munmorah High School BYOD policy and that:

- I will display the **BYOD Approved Device** sticker allocated by the school on any device I use to log on to the school WiFi network.

- I will not tamper with the **BYOD Approved Device** sticker on any device.

- I will use the school’s Wi-Fi network for learning.

- I will use my device during school activities at the direction of the teacher.

- I will not attach any school-owned equipment to my mobile device without the permission of the school.

- I will not use any peripheral equipment at school. This includes chargers, charging cables, docking cradles or adapters.

- I will not hack or bypass any hardware and software security implemented by the department or my school.

- I will not use any device to knowingly search for, link to, access or send anything that is:
  - offensive
  - pornographic
  - threatening
  - abusive
  - defamatory or
  - considered to be bullying

Lake Munmorah High School BYOD Student User Agreement: November 2015
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☐ I will use my own portal/internet log-in details and will never share them with others.

☐ I will stay safe by not giving my personal information to strangers.

☐ I will report inappropriate behaviour and inappropriate material to my teacher.

☐ I understand that my activity on the internet is recorded and that these records may be used in investigations, court proceedings or for other legal reasons.

☐ I acknowledge that the school cannot be held responsible for any damage to, or theft of my device.

☐ I understand and have read the limitations of the manufacturer’s warranty on my device, both in duration and in coverage.

☐ I have read the BYOD Student Responsibilities document and agree to comply with the requirements.

☐ I have reviewed the BYOD Device Requirements document and have ensured my device meets the minimum outlined specifications.

☐ I have read and will abide by the NSW Department of Education’s Online Communication Services – Acceptable Usage for School Students.

Date: ___/___/____

_________________ in the presence of: ___________________
Student name                           Parent/caregiver name

_________________                           ___________ ______
Student signature       Parent/caregiver signature

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BYOD Device Requirements

**Wireless connectivity:**
The department’s Wi-Fi network operates on the **802.11n standard**.
The School Technology Manager Mr. Kroehnert will be able to provide further details.

**Operating system:**
The current or prior version of any operating system.

**Software and apps:**
School-based requirements. All software and apps should be fully updated.
Students are able to download Microsoft and Adobe applications for free via:
http://tiny.cc/decsoftware

**Battery life:**
A minimum of 5hrs battery life to last the school day.

**Memory and RAM:**
A **minimum** specification of 16 GB storage (and 2 GB RAM for a laptop device) to process and store data effectively.

**Hardware features:**
Camera and microphone.

**Ergonomics:**
The device must have a reasonable sized screen of at least 7 – inches (18cm diagonal) and a sturdy keyboard (where applicable) to enable continuous use throughout the day.

**Other considerations**

*Casing:* Tough and sturdy to avoid breakage.

*Weight:* Lightweight for ease of carrying.

*Durability:* Durable and strong.

**Accessories**

*Carry case:* Supply a carry case or skin to protect the device.

*Insurance and warranty:* Be aware of the terms of insurance policies/warranties for the device. The school will not accept responsibility for loss or breakage.

*Back-up storage:* Consider a portable hard drive as an appropriate source of back-up storage for essential documents.
BYOD Student Responsibilities

**Operating system and anti-virus:**

Students must ensure they have a legal and licensed version of a supported operating system and of software. If applicable, student devices must have active antivirus software installed.


**NSW Department of Education Wi-Fi network connection only:**

Student devices are only permitted to connect to the department’s Wi-Fi network while at school. There is no cost for this service. Any student device connected to the network must display a **BYOD Approved Device** sticker (supplied by the school).

**Battery life and charging:**

Students must ensure they bring their device to school fully charged for the entire school day. Students will not be permitted to charge their device while at school. **No charging equipment will be supplied by the school.**

**Theft and damage:**

Students are responsible for securing and protecting their devices at school. **Any loss or damage to a device is not the responsibility of the school or the Department.**

**Confiscation:**

Students’ devices may be confiscated if the device is being used inappropriately and/or the school has reasonable grounds to suspect that a device contains data which breaches the BYOD Student Agreement. *(DoE Legal Issues Bulletins 6 & 56)*

**Maintenance and support:**

Students are solely responsible for the maintenance and upkeep of their devices.

**Ergonomics:**

Students should ensure they are comfortable using their device during the school day particularly in relation to screen size, sturdy keyboard etc.

**Data back-up:**

Students are responsible for backing-up their own data and should ensure this is done regularly.

**Insurance/warranty:**

Students and their parents/caregivers are responsible for arranging their own insurance and should be aware of the warranty conditions for the device. **The school will not accept responsibility for any loss or breakage.** The household Contents Insurance Policy may cover portable electronic devices for loss, theft and possibly damage, though this should be confirmed with the Insurer by the parent/carer.